**Beachlands Chartered Club committee meeting minutes 09/12/24, 6pm**

Attendees: Darryl Good (President), Craig Lowrey, Kelvin Perfect, Glen Fitzgerald (Vice President & Treasurer), Stacey McCarthy. Steering committee: Kerry Bowman, Mike Woods, Caitland Good,

Admin: Sandra Bates

Apologies: Andy Swainbank

Membership update:  New members:  Cynthia van der Mescht, Kara Ranken, Jaedon Warnock,

Members: 430 – Full members 256 - Senior members 160 - Life members: 6 - Complimentary 8

Motioned for Acceptance: Craig Seconded Stacey

**ITEM** **ACTION REQ’D / CLOSED**

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| **MATTERS ARISING FROM PREVIOUS MEETINGS:**   * Constitution will be looked at and updated where required. * A staff member is still causing difficulties within the team, management and members. On-going but now Peninsula Employment have been engaged. * A need has been highlighted that not only staff, but committee & volunteers are expected to have suitable training and agreements in place. * Sky TV, negotiating – main events may be on the table * Staff training – * Gaming – DIA (Department of Internal Affairs) have been contacted. We need to submit a request for a new licence. AKL on a shrinking policy, so likely chances to have our request is slim. We have until early March to register our application * TAB options may be available by March. * Club App has some idiosyncrasies to be smoothed out. Needs pushing on Thursday nights. * Combined newspaper advert – Ambrosia / Beachlands Club App. Starts in the new year. * SB, Club membership cards – in search of a replacement company – reviewing various options of requirements – Temporary cards are being issued. * Working with Lion Breweries – Steve Barrat and a contact via KP. * Trailer storage commencing January. * Electrician for the CCTV for staff monitoring and a change of channels suitable. * Non-members must be signed in by a member and must be accompanied during their time here. Re-doing the welcome wall, with re-introduced sign-in book. * Flyers for welcome pack for complimentary membership cards – RAY WHITE   Matters arising - Seconded. Craig / Stacey | (2) Kerry Bowman – Update TBA  (2) Darryl, Sandra – Update TBA  (2) Darryl update TBA  (2) NA – Update TBA  Consensus agree to review the full analysis before decisions on next move  Craig – TBA  Sandra – TBA  Sandra – CLOSED  Sandra – TBA  Sandra – TBA  Darryl – CLOSED  Sandra – TBA  Sandra – TBA  Caitland/Sandra TBA |
| **FINANCIAL: Glen**   * income still tight – sales are better, proportion sales verses wages are lining up better. Ambrosia increase. Mortgage has changed, needs looking at. No income from Gaming. Profit over the last 2 months good, November is also looking good. Not yet seeing full reduction of wage payouts for staff who have left. Aged payables looking tidy. Payment plan to be printed out for the committee to view. Need to re-name payable headers and produce a cash report.   Noted. Sandra’s efforts much appreciated.  Financials accepted. KP/Craig | CLOSED  Darryl |
| **ADMIN UPDATE: Sandra**  opening hours changed, working well  Volunteers for raffles have been identified and a Thursday roster is being produced.  Staff updates: Jordan leaving February, Heather potentially will take on a more permanent role once Jordan has left.  Kerry Logan has been temporarily employed to help with the cash-ups 4 days a week.  Replacement staff advert ready to go – looking to utilise 2 full time staff members rotating fortnightly. | CLOSED  TBA  CLOSED  Update TBA |
| **DISCIPLINARY: KP**   * Liam has been suspended until the 3rd of Jan   Evan, meeting due next week. | CLOSED  TBA |
| **EVENTS - Caitland**   * Xmas in the carpark – on track, with layout and volunteers. Committee required to roam and relieve. * Monster Raffle Almost complete – 63 prizes on offer. Format is different from other years. * Band is locked in 8pm. * Remnants – booked 8th March. Door sales * Frankie Mac – issues around allowing members in at no charge. * Quiz nights commencing mid-February. Friday night. Teams of 6. Quarterly. Prizes? = 1st, 2nd & 3rd . Bar-tabs. $150.00 / $100.00 / $ 50.00 * Fundraising events at the club for the Maraetai School China trip | TBA of outcome  TBA of outcome  KP – TBA  Darryl TBA |
| **GENERAL BUSINESS**  Sandra - Breakfast events went well. Mediocre Success  Kerry - Senior Christmas well done and beautifully organised. A great format. – $320.00 donations received.  Sandra U3A use of the club rooms whist they had a power outage was very grateful – donations received.  Darryl - Backup support for Sandra on issues needing discussing. HR – Andy. H&S – Kerry. Legal. Kerry.  Legal constitution – needs to be found.  Sandra - Tap beer – 1st poor is a waste. Lemon from Dispense Works – has been working hard on resolving the problem. The need to reduce the keg options.  Darryl- Rachael Locke has resigned from the committee, which was accepted. So much respect for Rachael and her efforts that she freely gave of her time. Her upset at not being allowed to take the members draw was upsetting for all to witness on the night, but without question the decision had to be made that because she didn’t have her membership card with her, she could not be allowed to claim the win. | CLOSED  CLOSED  CLOSED  CLOSED  Kerry TBA  Sandra TBA  CLOSED |

Closed 7.30pm Club President – Darryl Good Minutes accepted and true:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_